

Monitoring and dialogue with the MBIE Radio Spectrum Team ensured a busy year with submissions and ongoing issues of the Act and Fees Review. David reiterated the need to continue to interact with Government to ensure all views are considered and included in any changes to the Act or Regulations that Government intend to adopt into Law.

One of the biggest changes within RFUANZ is the arrangement with Westwick Farrow/Comms Connect now organising conference and exhibitions due mainly to Candice's departure. No doubt there will be teething problems, however this conference and variety of exhibitions has proven to be very popular so far. We need member feedback so we can monitor the success of this joint conference.

Training

There has been considerable progress with the Training issue and at last we are down to the final hurdle which is to get the course registered and recognised on the frame work.

David paid respect to other personalities who held the Chairman's role over the years the late Mr Dave Pringle, Mr Garth Cassidy, Mr Bruce Harding and Mr Daniel Irvine. All of these people along with the various Committee Members have given up their valuable time for the greater good of our Members.

David completed his report by announcing he will be stepping down from the committee and thanked all those in attendance.

Moved that report be accepted
Bruce Harding/Laurie Colvin

Carried

Annual Accounts/Treasurers Report

Lloyd reported after considerable analysis By Simone Nolte (Lloyds personal assistant) the past 4 conferences have shown a small profit, as projected by Candice.

Special thanks was paid to Simone for analysing the past 5 years financial accounts.

Lloyd confirmed, there was no cost associated with outsourcing the conference.

Previously Candice was paid to organise the event. Conference costs are now paid by Westwick Farrow and the Gala Dinner paid by RFUANZ. All profit from conference goes to Westwick Farrow.

Concern was raised regarding two registrations being required, one to conference and one to the dinner. Lloyd advised this will be considered for future conferences and thanked members for their feedback.

Several queries were raised regarding GST being charged by RFUANZ and not Comms Connect.

David Thomson reported that considerable time had been spent on determining when/if GST should be charged. The simple answer was yes it should, however Comms Connect had chosen not to charge, being overseas suppliers, therefore invoices were tax exclusive.

Invoices for the Gala Dinner were GST inclusive as this was organised by RFUANZ. The dinner, therefore invoices included GST.

The Chairman recommended that members speak with Paul Davis if clarification on GST was required regarding conference registrations and exhibitions.

Lloyd advised, the Annual Accounts have been reviewed by Osbornes for the 2015 financial year.

Lloyd reported, the annual operational expenses are higher than income from subscriptions, mainly due to previous committee members paying their own travel/accommodation costs for meetings, until recently. Due to the increased workload by the committee on behalf of RFUANZ this has now changed, therefore a review of subscription levies needs to be considered.

The previous chairman was paid an honorarium, the current chairman had not claimed this amount.

Lloyd clarified that all conference sponsorship is paid to Westwick Farrow. Sponsorship is sought by RFUANZ for the gala dinner only.

Moved that report be accepted:

Lloyd Wensley/Corey Weir

Carried

Election of Committee- 9 positions for election.

Prior to calling for nominations, the current Secretary, Jack Frost addressed the meeting regarding the committee and what RFUANZ does for its members.

“If you own repeaters, then you should put your name forward for committee.”

Nominations received:

Laurie Colvin, Lloyd Wensley, Corey Weir, nominated by David Walker/ Andrew McMurray.

Anthony Kenny/Scott Heywood nominated by Kevin Dove/Brian Davis

Chris Rea nominated by Steve Fitsimmons/ Matt Alexander

Kevin Dove nominated by Lloyd Wensley/ Scott Heywood

Debby Morgan nominated by Corey Weir/Anthony Kenny

Vernon Douglas nominated by Brian Davis/Corey Weir

Steve Fogerty nominated by Lloyd Wensley/Corey Weir

Monique Princen nominated by Anthony Kenny/Sharon Dawson

Motion to close nominations – Gary Stevens/Sharon Dawson

Lloyd advised he will be available to assist the committee, but wishes to remove his name from nominations.

Jack Frost and Simone Nolte left the room to count votes received on paper.

On completion of the vote count, the new committee were announced as follows having received 23 valid votes:

Laurie Colvin, Corey Weir, Anthony Kenny, Scott Heywood, Chris Rea, Kevin Dove, Debby Morgan, Vernon Douglas, Steve Fogerty.

Membership and Subscriptions

Lloyd recommended a different fee structure proposal as follows:

	1-5 Low Licence	6-200 Medium Licence	>200 High Licence
Associates (=0 licences)	\$ 225.00	not applicable	not applicable
Student	\$ 50.00	not applicable	not applicable
Retired	\$ 50.00	not applicable	not applicable
Overseas	\$ 495.00		
up to 10 employees	\$ 295.00	\$ 495.00	\$ 795.00
11-50 employees	\$ 495.00	\$ 795.00	\$ 995.00
> 50 Employees	\$ 795.00	\$ 995.00	\$ 995.00

It is estimated that the fee structure above would generate a subscription level of approximately \$60,000, which would address the current operational shortfall and allow an increase in expenditure covering future workload.

Revenue is approx. \$15,000 from membership fees currently.

Lloyd confirmed, the committee sets fees based on recommendations from the AGM. Therefore it is essential the meeting consider and recommend to the new committee. Membership has definitely grown, due to conference and industry, however there is a need to refocus on important matters such as the announcement made by the Minister regarding 174 – 230 MHz, it was no coincidence that she announced this now.

Motion: Lloyd moved that this structure go forward as a recommendation from the AGM for the 2017 subscription year with the exception of the overseas levy.

The motion was carried on voices.

David confirmed the new fees will be set on recommendation from the AGM, by the incoming committee and advised to members via newsletter.

Report on Training

Training been on and off for the past 12 years. Bob McCrae put in a lot of work, then Terry Thomas, now Laurie Colvin. The Problem being, there is not enough people in the industry to generate the training scheme.

SKILLS set up the qualification with NZQA. There is a niche under 'mobile installations' that potentially covers our training needs.

Although there has been a considerable staff turnover, we have had an undertaking from overall supervisor, that NZQA qualification will be available within next two months, once this is achieved the programme can get underway. Anyone interested in the unit standards, a booklet is available at the RFUANZ booth.

ETEC been driving with Skills

Level 3 number of unit standards able to move across to level 4

General Business

Huge push on Emergency Liaison Channel – work remotely needs help

No means of communication. – Concern, people who have access have been using just as a communication channel.

Form available on web page – legitimate use of license, needs to have authority from person who holds licence.

No further general business

David Walker – next communication to include an e-mail and photo of new committee members and a vote of thanks to the outgoing committee for all their work.

RFUANZ members need to decide, what do they want from the Ministry – David advised MBIE give out directives, but if lobbied, they will give what you want.

Moved that meeting close at 12:30pm DT/LW

Carried